



SUB-REGIONAL MEETING OF INDIGENOUS PEOPLES FROM NORTH AMERICA AND THE CARIBBEAN

Follow-up to the Third Indigenous Leaders Summit of the Americas (III ILSA) *“Implementing the Rights of Indigenous Peoples of the Americas for Present and Future Generations”*

INFORMATION BULLETIN

Monday, December 13, 2010
Minto Suite Hotel
8:30 am – 5:00 pm
Ottawa, Canada

The following information will help you prepare for your participation in this meeting.

1. EVENT SITE

The Sub-Regional Meeting of Indigenous Peoples from Canada, the United States and the Caribbean will be held in Ottawa, Canada on Monday, December 13, 2010.

The meeting will be held at Minto Suite Hotel located at [185 Lyon Street N, Ottawa, Ontario, K1R 7Y4](#). Tel.: (613) 232-2200. The meeting room is the “Lisgar/Massey”.

2. PARTNERS

The Sub-Regional Meeting is being planned in partnership between the OAS Summit of the Americas Secretariat, the Assembly of First Nations (AFN), the Native Women’s Association of Canada (NWAC) and the Inuit Circumpolar Council (ICC Canada). The event is made possible in part through the generous support of the *Spanish Agency for International Development Cooperation*.

3. CONTACT PERSONS

For more information, please contact Andrea Montilla, Summits of the Americas Secretariat of the Organization of American States (AMontilla@oas.org or at 202.458.3347) or Celeste McKay, Assembly of First Nations (celestemckay@me.com or 613.858.7070).

4. LODGING

For the 10 participants being sponsored to participate, the OAS has made arrangements with the Minto Suite Hotel. Reservations are being done under each participant's name from December 12 to December 14. Please note that the participant will be responsible for covering any additional cost incurred.

For participants with their own funds, the OAS has reserved with the hotel 10 additional rooms at the discount rate of \$139 plus taxes (13% HST). If you are interested in using one of these rooms, please communicate with the Hotel at your earliest convenience to make your reservation. The Minto Suite Hotel can be contacted at:

Calling Toll Free for Canada and the United States: 1-800-267-3377

Direct Local Call: 613-782-2350

Faxing: 1-613-232-6962

Online at: www.minto.com

[Please note that these rooms will be reserved on a first come, first served basis and the hotel may charge a different rate according to availability of rooms.](#)

5. REQUIREMENTS FOR ENTERING AND LEAVING THE COUNTRY

Participants are responsible for meeting all entry requirements established by the Government of Canada. Please visit the website for further details.

<http://www.cic.gc.ca/english/visit/visas.asp>

If you require an invitation letter in order to provide it to the local Canadian Embassy or High Commission, please contact the OAS at summitcso@oas.org.

6. REGISTRATION

The Seminar will be open to the participation of anyone from the general public interested in this theme. If you would like to participate, please fill out the [Registration Form](#) and email it to amontilla@oas.org, with a copy to celestemckay@me.com, before December 8th, 2010. Please note that each participant must cover his/her own expenses.

On-site registration will start at 8:00am outside the Lisgar/Massey Meeting room.

7. AIR TRANSPORTATION

The OAS will pay the cost of airfare for those participants chosen by the Selection Committee. The flight information will be provided to each separately. Participants sponsored will be responsible to cover

penalties or charges resulting from any changes in flight schedules.

If you have not confirmed your suggested itinerary or have not received one yet, please contact the Summits of the Americas Secretariat (amontilla@oas.org) at your earliest convenience.

8. TRANSPORTATION SERVICE TO & FROM AIRPORT

In regards of the transportation, there are two options: www.yowshuttle.com (shuttle will come to the hotels in Ottawa and the cost is \$14.00 per person one way) and the www.shuttlejetservices.com/ottawa-hotel-shuttle.html = \$29 round trip. Each participant will be responsible for his/her own transportation services.

The trip will take approximately 20 minutes. The shuttles leaves the airport every half hour at 25 minutes past the hour and then again at 55 minutes after the hour.

The OAS will arrange the transportation service for the 10 participants being sponsored. The company selected will have all flight schedules and will be waiting at the exit of the airport at the time of arrival. Please note that the OAS will not be able to provide any reimbursement to any of the participants.

Additionally, due to limited resources, the partners will not be responsible for the costs of domestic transportation of the participants in their respective countries, the cost of additional food/beverage, local/national or international phone calls made by the participant during the stay, as well as incidental costs, possible damage to hotel rooms or any other expense.

9. WORKING LANGUAGES AND DOCUMENTS

This sub-regional event will be a Meeting with Indigenous Peoples' representatives from the English-speaking countries of the Americas (Canada, the United States and the Caribbean). The meeting will only be held in English. The outcome document will be available in both English and Spanish and will be published online at: www.summit-americas.org/cs_meet.html.

The sub-regional meetings are part of a series of events that will provide an effective way for Indigenous representatives of the Americas to continue integrating their perspectives into the planning of a IV Indigenous Leaders Summit of the Americas (ILSA) and the Sixth Summit of the Americas from the preparatory stages. A second sub-regional meeting with representatives of the Spanish-speaking countries will be tentatively held in Colombia, in early 2011.

10. METHODOLOGY & FORMAT

The Sub-Regional event will consist of:

- a. An inaugural session with an opening prayer;
- b. An introduction to the ILSAs and Indigenous peoples' participation in the Summit process;

- c. A discussion on the follow-up to the III ILSA and its next steps, including the call for the creation of a Permanent Forum of Indigenous Peoples within the OAS, its mandates, composition and other details regarding the proposal for such a Forum; and
- d. The development of a work plan towards the IV ILSA and review of next steps.

For those who cannot attend the event, the Summit Secretariat made the [Summits Virtual Community \(SVC\)](#) available for all those individuals interested in contributing to these discussions. This SCV offers its registered members the opportunity to participate in forums and discussion groups, as well as obtain materials, such as documents, videos, links, etc., on topics of interest to the Summits process. In the SVC, members can also share comments and opinions with other individuals who are interested in common themes. To participate in the Indigenous Peoples Group, please [click here](#) or visit: <http://svc.summit-americas.org/groups>.

11. REFERENCE DOCUMENTS & INFORMATION

With the objective of enriching the discussions in each thematic area of the Forum, it is suggested that participants familiarize themselves with the following documents:

- ILSA Documents: III ILSA [Declaration](#) and [Plan of Action](#).¹
- Seminar: [Declaration](#) and [Concept document](#) of the event.
- Reports of the Summit Implementation Review Group (SIRG) meetings of 2010.²

Relevant Websites:

- Summit of the Americas Information Network: www.summit-americas.org (and the Social Actors Section www.summit-americas.org/cs.html)
- Summits Virtual Community www.summit-americas.org/svc (and its [Group on Indigenous Peoples](#))

12. WEATHER

The temperature range for December in Ottawa, Canada is:

Avg. High: - 2.9 °C

Avg. Low: - 10.3 °C

Wind chills could be a factor in colder temperatures. At this time of the year, there is usually snow already on the ground, with definite possibilities of snowfalls. Winter clothing is strongly recommended.

13. ELECTRIC

The electric current in Ottawa is 110 volts. If you are bringing any equipment that operates with a different voltage, you will need to bring the corresponding adapter.

¹ First ILSA [Declaration and Plan of Action](#) (Ottawa, 2001)

Second ILSA: [Declaration and Plan of Action \(Buenos Aires, 2005\)](#)

² First Regular Meeting of 2010 of the SIRG (held in Washington, DC, April 13, 2010): [English](#).

Report of the Meeting at the Ministerial Level of the SIRG (held in Lima, Peru, June 8, 2010): [English](#);

TENTATIVE AGENDA

Date: Monday, December 13th, 2010

Time: 8:30 a.m. to 5:00 p.m.

Place: Minto Suites Hotel, Ottawa, Canada

8:00 – 8:30am Registration (outside the Lisgar Room)

8:30 a.m. Opening Prayer

8:40 a.m. Welcome remarks

- SAS representative: Martin Huenneke, Acting Director
- Ambassador of Spain to Canada (TBC)
- Grand Chief Edward John, on behalf of the AFN
- Brigitte D'Aoust, CIDA (TBC)

9:20 a.m. Overview of the Summits of the Americas process and Indigenous Peoples' Participation (Moderator: Grand Chief Edward John on behalf of the AFN)

- Introduction to the Summits Process (SAS representative) - (20 min)
- Introduction to the Indigenous Leaders' Summits of the Americas (III ILSA Co-Chair President Corbiere Lavell) (15 min)
- Report on the Seminar on Mechanisms of Indigenous Peoples' participation in the Inter-American System: key results (Zoila Ellis, the Garfuna Heritage Organization) (15 min)

10:10 a.m. Questions and Answers

10:30 a.m. Health Break

10:45 a.m. Follow-up to Implementation of the III ILSA Declaration and Plan of Action (Moderator: SAS representative)

i) Report from ILSA Co-Chair Grand Chief Edward John (15 min)

Questions and Answers (10 min)

ii) Report from an Indigenous Representative from the US (June Lorenzo, American Indian Law Alliance/Pueblo of Laguna) (15 min)

Questions and Answers (10 min)

iii) Report from an Indigenous Representative from the Caribbean (Olga Tzec/Roberto Borrero) (15 min)

Questions and Answers (10 min)

12:00p.m. Lunch Break

- 1:00 p.m. The **Implementation Plan** of the III ILSA Declaration and Plan of Action: Next Steps and Key Components (Moderator: AFN Representative)
- Discussion on the mandates, composition, and other details behind the proposal to create a Permanent Forum of Indigenous Peoples within the OAS (Open dialogue/breakout sessions)
- 2:30 p.m. Integration of Indigenous Peoples' perspectives in the themes and process leading up to the VI SOA – Lessons learned from III ILSA and other instances
(Open dialogue moderated by: Inuit Circumpolar Council [Canada] representative [TBC])
- 3:30 p.m. Health Break
- 3:45 p.m. Development of a Work Plan towards the IV ILSA [Moderator: SAS Representative]
- 4:30 p.m. Summary of the Day – Review and compilation of recommendations and steps forward
(Moderator: NWAC Representative)
- 5:00 p.m. Closing Prayer